

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date 4/25/2006 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐
Public Hearing – 1:30 ☐ **Public Hearing – 7:00** ☐

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

14. **Award CC-0452-06/BHJ – Line Drive and Border Lake Road Roadway and Drainage Improvements to Conpilog International Company of Altamonte Springs (\$256,190.97).**

CC-0452-06/BHJ will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for the pavement and drainage reconstruction of the intersection of Line Drive and Border Lake Road. Improvements will consist of maintenance of traffic, installation of inlet curbs and pipe culverts, layout of road subgrade, signage, stripping and markers.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: _____
File No. <u>CFSP00</u>

The project was publicly advertised and the County received four (4) responses. The Review Committee consisting of Rolando Raymundo, Principal Engineer, Public Works/Roads-Stormwater, Bob Walter, Principal Engineer; Public Works/Roads-Stormwater and Mark Flomerfelt, Manager, Public Works/Roads-Stormwater reviewed the responses. Consideration was given to the bid price, qualifications, and experience.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, Conpillog International Company in the amount of \$256,190.97. The completion time for this project is forty-five (45) calendar days from issuance of the Notice to Proceed by the County.

This is a budgeted project, and funds will be available through the BAR that runs in conjunction with the award for account number 077400.560650, CIP #00229110. Public Works Department/ Roads-Stormwater Division and Fiscal Services/ Purchasing and Contracts Division recommend the Board to approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

15. Award CC-0569-06/TLR – Airport Boulevard Phase II & III to Hubbard Construction Co., Orlando (\$22,972,100.20).

CC-0569-06/TLR will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for the construction of a four lane urban roadway section approximately 3.61 miles in length. The roadway plans are separated into two phases. Phase II is approximately 1.70 miles in length from US 17-92 to CR 46A. Phase III is approximately 1.91 miles in length from CR 46A to SR 46. Approximately 1.61 of the 1.91 miles of Phase III is new roadway construction.

This project was publicly advertised and the County received four (4) responses. The Review Committee consisting of Jerry Matthews, Principal Coordinator, Antoine Khoury, Principal Engineer, and William Glennon, Principal Engineer, reviewed the responses. Consideration was given to the bid price, qualifications and experience.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, Hubbard Construction Company, in the amount of \$22,972,100.20. The completion time for this project is seven hundred sixty (760) calendar days from issuance of the Notice to Proceed by the County.

This is a budgeted project and funds will be available in conjunction with a BCR approved this same day in account number 077515/077521.560670, CIP 006102. Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

16. **Approve Change Order #2 and accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1209-03/BJC – Geneva Wilderness Area Expansion Project with PNL Commercial Corp. (Change Order #2 decrease \$5,851.52) (Certificate of Completion).**

CC-1209-03/BJC provided for all labor, materials, equipment, coordination and incidentals necessary for the Geneva Wilderness Park Nature Center addition and alterations. Change Order #2 will reduce the contract by \$5851.52 for contractor's delays on the project. The following is a summary of the cost of this contract:

Original Contract Sum	\$308,000.00
Change Order #1	6,031.20
Change Order #2	<u>-5,851.52</u>
Revised Contract Sum	\$308,179.68

As of March 24, 2006, all work and documentation have been satisfactory completed. Administrative Services/Facilities Maintenance and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve Change Order #2 and the final acceptance and authorize the Purchasing Manager to execute Change Order #2 and the Chairman to execute the Certificate of Completion.

17. **Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1202-03/BJC – Bookertown, Winwood, and Midway Sidewalks with CWB Contractors, Inc, Bunnell (Certificate of Completion).**

CC-1202-03/BJC provided for all labor, materials, equipment, coordination and incidentals necessary to construct approximately 1.20 miles of sidewalk in Midway, 1.20 miles of sidewalk in Bookertown, and 1.02 miles of sidewalk in Winwood, including connecting existing sidewalks and driveways to sidewalks and driveway aprons. As of March 24, 2006, all work and documentation have been satisfactory completed. Community Services/Community Assistance and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

18. **Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1251-04/TLR – Kewannee Recreational Trail, Phase 1 with Central Florida Environmental (Certificate of Completion).**

CC-1251-04/TLR provided for all labor, materials, equipment, transportation, coordination and incidentals necessary for the construction of a new recreational trail facility. Work to include, but not limited to; site preparation, asphalt trail pavement, elevated wood boardwalk, landscape

planting, park furniture installation, and concrete sidewalk with highly aesthetic and quality of finished product desired. As of March 22, 2006, all work and documentation have been satisfactory completed. Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

PROFESSIONAL SERVICES

19. **Approve Amendment #3 to Work Order #18 – Howell Creek and Tributary Erosion Control Project – PS-5116-02/BJC – Minor Projects Construction Engineering and Inspection Services – Keith & Schnars, P.A. of Altamonte Springs (\$8,958.30).**

PS-5116-02/BJC provides for construction engineering and inspection services for Public Works projects with an estimated construction cost of less than \$500,000. The responsibility of the Consultant is to provide services as necessary to administer the construction contract in the manner so as to determine that the project is constructed in reasonable conformity with the plans, specifications, and contract provisions.

Work Order #18 provides construction engineering and inspection services for the Howell Creek and Tributary Erosion Control Project. Amendment #3 will provide construction engineering and inspection services through the close of this project. The delays that require additional construction engineering and inspection services were contributed to the worsening of the project field conditions during the 2005 hurricane season that complicated this waterway project due to excessive rain that necessitated time extensions to the contract, which in turn required additional time for construction engineering and inspection. The following is a summary of the cost of Work Order #18:

Original Work Order	\$36,855.05
Add Amendment #1	\$11,546.18
Add Amendment #2	\$8,987.92
Add Amendment #3	<u>\$8,958.30</u>
Revised Work Order Sum	\$66,347.45

Funds are available in account number 077600.560650, CIP #233603. Public Works/Roads-Stormwater Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve and authorize the Purchasing and Contracts Manager to execute Amendment #3 to Work Order #18.

REQUEST FOR PROPOSALS

20. **Award RFP-4265-06/GGM – Performance Work Statement for Utilities Mowing, Landscape and Maintenance Services, to Ott Landscape Maintenance, Inc., Deland (Term Contract).**

RFP-4265-06/GGM will provide landscape maintenance services for the complete care of trees, shrubs, ground covers, lawn areas, and the sixteen (16) water and wastewater facilities locations mentioned in the RFP documents. All sites shall be cleared of trash and debris through out the entire mowing sites.

This project was publicly advertised and the County received two (2) submittals in response to the solicitation. The Evaluation Committee which consisted of Jack Cheney, Environmental Services Department; Ruth Hazard, Environmental Services Department and Chris Reeves, Environmental Services Department, evaluated the submittals. The evaluation was based on the management and technical approach, past performance of the firms and the proposed cost to the County to provide the required services.

The Evaluation Committee recommends award of the contract to the most responsive, responsible proposer, Ott Landscape Maintenance, Inc., Deland. Authorization for performance of services by the selected Contractor under this agreement shall be in the form of written Release Orders issued and executed by the County. The agreement shall take place on the date of their execution by the County and shall run for a period of one (1) year and, at the sole option of the County, may be renewed for eight (8) successive one (1) year periods. The estimated annual usage of this agreement is \$115,000.00.

Environmental Services Department and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the project and authorize the Purchasing and Contracts Manager to execute the contract as approved and prepared by the County Attorney's Office and pursuant to the RFP documents.

TERM CONTRACTS

21. **Approve the Assignment of IFB-3090-04/BJC – Term Contract for Solid Waste and Recycling Services for County Facilities from Onyx Waste Services Southeast, Inc., Apopka to Disposall, Inc., Altamonte Springs (Assignment).**

IFB-3090-04/BJC provides Solid Waste and Recycling Services with the objective to reduce its total solid waste output through recycling. The bulk of this material consists of mixed office papers, cardboard, newspaper and other commingled containers (aluminum cans, glass and plastic bottles). The Contractor provides solid waste and recycling services on a routine basis

(weekly or as required to meet routine site requirements), with special collections as needed, irregular or one-time requirements. County facilities within the City of Sanford are excluded from solid waste collection for this contract.

Onyx Waste Services Southeast, Inc. sold certain waste hauling contracts to Disposall, Inc. and the County's account was one of them. Administrative Services/Support Services and Fiscal Services Department/Purchasing and Contracts Division recommend the Board to approve the Assignment and authorize the Purchasing and Contracts Manager to execute the documents as prepared and approved by the County Attorney's Office.